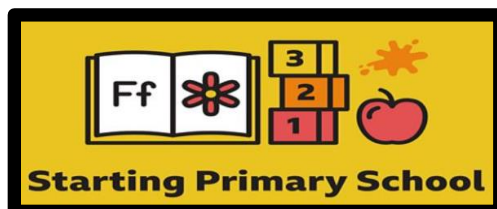


Harding Memorial Integrated Primary School



Principal: S Cumper
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Monday 13th January 2025



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Applications for Primary 1 at Harding Memorial Integrated Primary School September 2025

Applications for Primary 1 at Harding Memorial Integrated Primary School September 2025 Children born between 2 July 2020 and 1 July 2021 will be due to start Primary One in September 2025 as they will be of compulsory school age and Parents/Guardians must apply for a place in a Primary School. The EA Connect School Applications portal will open on Friday 10th January 2025 and will close on Wednesday 29th January 2025. There is expected to be very heavy demand on the EA website during the first few days and some parents may experience difficulty with the website **If you need any help with the online application process, feel free to make e mail contact with school and we will be happy to help.** If you know of any Parent/Guardian who has a child due to start Primary 1 in September 2025, please encourage them to contact the School. In particular any Prospective Parent Guardian would be encouraged to make contact with the Principal so that they would be given the opportunity to tour the school during the working day.

Term 2 After School Clubs

In Harding Memorial Integrated Primary School we aim to give our pupils the opportunity to further and widen their interests and once again in Term 2 we are offering an extensive range of After School activities. These clubs form an important part of our extended school life and are only possible because of the support of the various External Organisations associated with our School. We are happy to report that the following clubs will be operating in School for pupils in Term 2 for Pupils: Table Tennis Club, Art Club, Bible Club, Football Club, Spanish Club, Tag Rugby Club, Dance Club and Bricks 4 Kidz. **Parent/Guardians from the appropriate year groups received additional information about these After School Clubs today on Wednesday 8th January and **the Booking System via School Money "Went Live" on Friday 10th January at 2.00pm.****

A number of these clubs were very heavily oversubscribed in Term 1 and inevitably some children and parents were disappointed that their child/children were unsuccessful with their application for a particular After School Club. **As Parent/Guardians have been previously informed - places in the After School Clubs will be allocated on a First Come and First Served Basis vis the School Money Booking System.** School would like to make very clear that we always endeavour to give Parent/Guardians equality of opportunity when applying for a place in these After School Clubs. However, the School Money System does not have the ICT Facility to limit participation in After School Clubs to one activity per child. In addition, it should be acknowledged that the organisation of these After School Clubs is a considerable organisational exercise that requires significant time from School Office Staff who I would like to thank for their continued hard work, dedication and patience when dealing with this very complex administrative issue. In endeavouring to ensure the safety of our children it is important that Parent/Guardians are aware of the finishing times for all these after school activities and that arrangements are particularly clear for the collection of our youngest pupils at the end of After School Activities.

In particular, we would hope that all Parent/Guardians would be aware of the necessity to be punctual for P2 & P3 Pupil Pick Up Times as these pupils will not be dismissed until an appropriate adult arrives at 3.00pm. In addition we would request that all Parent/Guardians please check which

dates the Monday to Thursday After School Clubs will be taking place as they have been occasions in the past when a child has not been collected on time due to a Parent/Guardian forgetting that the After School Club is not on that particular date. **Finally it should that all children attending the various After School Clubs are expected to behave in accordance with established school rules.**

If a child **misbehaves** during these After School Club Activities e.g their actions negatively impact the safe and efficient and effective running of the After School Activity they will be asked to leave the Club and wait at the School Office whilst a Parent/Guardian is being contacted and told to collect them from School. **In such circumstances it may be the determination of the After School Club Provider that this Child will then no longer be allowed to participate in their After School Club.**

Monday After School Clubs = Table Tennis Club, Art Club, and Bible Club starting on Monday 20th January 2025

- After School Art Club at 2.00pm – 3.00pm (P2/P3) and 3.00pm – 4.00pm (P4/P7)
- After School Table Tennis Club at 3.00pm – 4.00pm (P4/P7)
- After School Bible Club at 3.00pm – 4.00pm (P4/P7)

Tuesday After School Clubs = Football Club and P1 Art Club starting on Tuesday 21st January 2025

- After School Football Session at 2.00pm – 3.00pm (P2/P3) and 3.00pm – 4.00pm (P4/P7)
- After School Art Session at 2.00pm – 3.00pm (P1) (5 Sessions only)

Wednesday After School Clubs = Dance Club and Spanish Club starting on Wednesday 22nd January 2025

- After School Dance Club at 2.00pm – 3.00pm (P3/P4) and 3.00pm – 4.00pm (P5/P7)
- After School Spanish Club at 2.00pm – 3.00pm (P3/P4) and 3.00pm – 4.00pm (P5/P7)

Thursday After School Clubs = Tag Rugby and Bricks For Kidz starting on Thursday 23rd January 2025

- After School Bricks 4 Kidz Club Session 1 at 2.00pm – 3.00pm (P2/P3) and 3.00pm – 4.00pm (P4/P7)
- After School Tag Rugby Club Session 1 at 3.00pm – 4.00pm (P4/P7)

Safeguarding Children

As part of our Pastoral Care and Safeguarding programme it is important that everyone in school is clear about **Home Time Routines.** Please ensure your child fully understands who is meant to be collecting them from school and that this corresponds with the information which has been communicated to school. **In addition, if you are unavoidably delayed please phone the School Office and let us know immediately – and especially before 1.45pm for P1 – P3 pupils.** Finally, please advise your child that if you do not arrive that he/she should return to the School Office and inform a member of School Staff. This will reinforce what we are telling them in school and will avoid unnecessary worry or concern. We thank all Primary 1 – Primary 7 Parent/Guardians in advance for their cooperation with these important organisational arrangements.

Positive Behaviour Scheme - Harding Hero for Cooperation

The “Harding Hero” Scheme is used to reinforce and promote Positive Behaviour amongst all the pupils at our school. The aim of this scheme is to create an atmosphere in which the pupils are encouraged to develop a sense of self-esteem and an awareness of the needs of others. At the end of each behaviour theme period a pupil from P1 to P7 will receive a behaviour certificate which will be displayed on the Harding Hero Noticeboard. The new theme for the Harding Hero Scheme is **Cooperation** e.g We can show Cooperation by - Working together as a team, Sharing play equipment, Helping people in your class and Building relationships

School Uniform Procedures

At Harding Memorial we are extremely proud of our school uniform. It is smart, sensible, hardwearing and engenders a sense of belonging. During the winter months we would greatly appreciate it if each child could come to school with a waterproof coat. In addition, we would request that all children have access to either a coat with a hood or else a hat or cap to use when the weather is inclement. Children may wear boots on the way to and from school but should bring their ordinary school shoes to change into. We would be grateful if parents could use some time over the next few days to check school uniforms for missing name identification labels. We occasionally have some lost property in school which we are unable to return to children when there is no identification available to view on the clothing item.

- **Please ensure that all clothing is clearly labelled with each child's name visible in order for School to be able to return clothing items to their correct owner. This is obviously a priority issue for our School.**
- If your child/children brings home an item of clothing that does not belong to them, we would request that this item is returned to School as soon as possible in order for us to reunite it with the correct child.

School Emergency Closure Arrangements

We would like to remind all Parent/Guardians of our organisational arrangements for Emergency School Closure Situations. **We have a system in school to enable us to text parents to inform them if school is closed for any emergency situation.** In the case of extreme weather conditions, any decision whether or not to close the school will be taken as early as possible. The School Principal will consult with the School Building Supervisor and make a decision about whether School will be able to remain open. In the event of disruption caused by heavy snow our prime concern must always be the safety of the pupils and staff. We will also endeavour to list any School Closure Information on the BBC News Northern Ireland Website or the School Website

- **If you do not receive any closure information from the school, please assume that "Harding Memorial Integrated Primary School is "Open As Usual" for all Primary 1 to Primary 7 Pupils.**
- **If anyone received a new phone for Christmas and has changed their number please ensure that you let the School Office have the number immediately, in case we need to contact you urgently. This is particularly important during the cold weather as in the event of the school being closed due to bad weather we will use text message numbers.**
- **Finally can you please ensure that all Adult Contact Mobile Phones have the Answer Machine Facility in operation to enable school to leave a Phone Message in an Emergency.**

Numeracy Workshops for HMIPS Parents/Carers Provided by Stranmillis College

We are pleased to inform Parent/Guardians and Friends of the School that Harding Memorial Integrated Primary School has been offered the opportunity to participate in an exciting new project being offered by Stranmillis College. Stranmillis College have received additional funding from the Department of the Economy to facilitate a new project that is intended to boost adult numeracy levels. Harding Memorial will be hosting a series of Numeracy Workshops for Parent/Guardians/Friends of the School etc who are interested in refreshing their numeracy skills. **This numeracy project is particularly suitable for all those adults who those who do not have higher than Grade C GCSE maths – but all adult participants will be made most welcome.** The Numeracy Courses will be delivered over a 3 week period with each workshop lasting 2 hours and will take place in HMIPS on a Tuesday morning from 9.30am – 11.30am in the School Library with the first session planned to start on Tuesday 4th February 2025 and will be delivered by qualified

tutors. It is planned that the Stranmillis College Professional Tutors will facilitate a relaxed and informal learning environment, through discussions, teaching, and active learning. As a School we anticipate that by improving their own numeracy skills, our Parent/Guardians will then also be more confident about helping their children at home.



STRANMILLIS
UNIVERSITY COLLEGE
A College of Queen's University Belfast

STRUGGLE WITH MATHS?



You're not alone.

Whether it's managing your budget, calculating discounts or helping your child with their maths homework, everyday maths can be tricky - but we're here to help!



Our FREE **Maths Made Simple** course is designed for adults who do not have GCSE maths or want to refresh their maths skills. It's simple, practical and tailored to help you confidently support your child's learning and your use of everyday maths. You'll learn the skills you need to help with:

- Applying maths skills to everyday life using basic maths concepts
- Understanding how maths is being taught in school
- Helping you and your child feel more confident and relaxed about maths

No jargon. No pressure. No complicated formulas. Just clear, easy-to-follow lessons and tips that will give you the confidence to handle numbers in your daily life.

Where	When	Time
Harding Memorial Integrated Primary School	4/2/25, 11/2/25, 18/2/25	9:30am-11:30am

Register now for this fun and engaging three-week course, because mastering the basics of maths makes all the difference. The course is **completely free**, with free resources and refreshments.

Your name	
Your contact number	
Have you passed GCSE maths (Grade C or above)?	Yes / No (circle your answer)

Harding Memorial Integrated Primary School

Summary Child Protection Information For Parent/Guardians

Harding Memorial Integrated Primary School is part of the local community and is very appreciative of the support it receives from the various stakeholders in the school. Participation by Parent/Guardians and others from the community have a direct impact on the educational value of the school and is greatly appreciated by both governors and staff. Links between home and school are actively promoted. We believe that it is very important that the working relationship between both parent/guardians, their child's class teacher and the School Leadership Team is a positive experience. Although there may be rare occasions when School and Home may disagree about an incident that has occurred in school, a spirit of mutual respect with calm and mature co-operation should enable any potential miscommunication issues to be dealt with in a satisfactory manner. We would encourage the "modelling" of appropriate behaviour by all members of our wider School Community.

At Harding Memorial Integrated Primary School we acknowledge that the whole area of "*Safeguarding and Child Protection*" is a sensitive and difficult issue. The relationships which Teachers have with Children and Parent/Guardians are often based on trust and confidentiality. Such relationships are acknowledged as underpinning the secure, caring environment for growth and learning which schools seek to provide for their pupils. However all individuals connected to Harding Memorial Integrated Primary School must recognise that, in order to protect children from abuse, neglect and exploitation, a proper balance must be struck between protecting children and respecting the rights and needs of parents and families. As part of the Home/School partnership all stakeholders are reminded that it is accepted school policy that any Harding Memorial pupil (whilst they are in the vicinity of the school grounds) should not be approached by any adult other than their own Parent/Guardian or a member of Harding Memorial Integrated Primary School Staff.

❖ If you have ever have any concerns or questions about any aspect of the School Safeguarding Policy associated with Harding Memorial Integrated Primary School, please speak immediately to either the Designated Teacher for Child Protection (Mr Cumper) or Deputy Designated Teacher for Child Protection (Mrs Baird) – Thank You

